Aim: Draw the Block Diagram of the Computer?

Procedure:

- Opening Microsoft Office Word 2007

Start ⟶ All Programs ⟶ Microsoft Office ⟶ Microsoft Office Word 2007

- To Open new Document

  Click Office Button ⟶ New ⟶ Blank Document ⟶ Create
- Adjust the Page Setup

  Page Layout ⟶ Page Setup Dialog Box
- Make the following Changes

  Page Layout ⟶ Page Setup Dialog Box ⟶ Margins
  Top =0.5   Bottom =0.5 Left =0.5 Right =0.5 Gutter =0
  Page Layout ⟶ Page Setup Dialog Box ⟶ Paper
  Width = 8.5 inches Height =11 inches
  Page Layout ⟶ Page Setup Dialog Box ⟶ Layout
  Header =0 Footer =0
- Click on Ok
- Now Take one Rectangle from
  Insert ⟶ Shapes ⟶ Basic shapes ⟶
  Rectangle
- Select the Rectangle and Right click on Add Text
- Type the text which we want to insert in Diagram .
- You can set the Text Direction
- Format ⟶ Text ⟶ Text Direction
- You can fill the color
- Format ⟶ Textbox Styles ⟶ choose color to filled
- You can arrange the text.
- You can set the shadow effects
- Format ⟶ Shadow Effects
- You can arrange text
- Format ⟶ Arrange ⟶ Bring to Front (Like you can set Send to Back, Text Wrapping)
- Like take all the appropriate shapes to design Block Diagram of Computer.
- To Save the Document
  Click Office Button ⟶ Save as ⟶ Word Document ⟶ Save.

Output:

Storage Unit

Secondary Storage

Data → Input Unit → Primary Storage → Output Unit → Information

Control Unit (CU)

Arithmatic And Logical Unit (ALU)

Central Processing Unit (CPU)

→ Data Flow
------- Control Flow